



HOW TO ADDRESS AN ENVELOPE

What goes where?

Your name and address

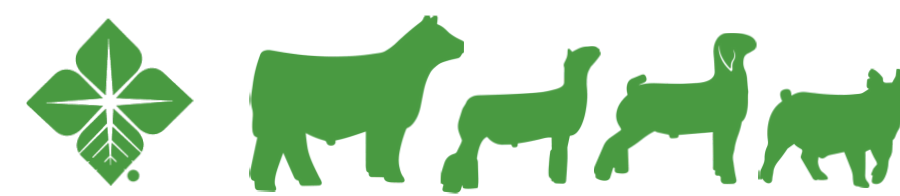
Kim Delaney
221 Somewhere St.
Anywhere, VA 12345



Stamp

John Smith
Street Address
City, State Zipcode

The recipient's name and address



Why is this important?

- This ensures your letter is delivered to the correct recipient.



Other things to remember:

- Use your best handwriting.
- Send thank you letters within two days of Show and Sale.